

## Higher Education



Universities receive hundreds of thousands of student applications and transcripts every year. In addition to new incoming documents, these institutions maintain years of records, often still in paper form. Educational institutions need to improve accessibility and security of student records, making them readily available to all departments, or across the university system, but protected from tampering. For many institutions, their records management system is outdated and can't easily integrate with more modern platforms.

### Who:

- Private Universities
- State University Systems
- Community Colleges

### Document Types:

- Student Applications
- Transcripts
- Student Loan Applications
- Teaching Materials
- Reference Materials
- Proof of ID
- Student IDs
- Administrative Documentation

### Challenges:

- Large storage space requirements
- Transferring of student records in a secure manner
- Difficult to share documents with third-parties or across district-wide systems
- Tedious student on-board processing and document collection
- Lack of integration with records management systems

### Recommended Fujitsu Scanners:

- |                   |             |
|-------------------|-------------|
| • ScanSnap iX100  | • fi-7260   |
| • ScanSnap S1300i | • fi-7180   |
| • ScanSnap iX1500 | • fi-7280   |
| • fi-7140         | • fi-7300NX |
| • fi-7240         | • fi-7600   |
| • fi-7160         | • SV600     |

Digitizing documents can improve sharing among campus departments, and reduce the need for storage space. By automating processes that were once manual, scanning can reduce human errors and ensure compliance by digitizing documents, then saving and storing them through a secure electronic process.

# FUJITSU #1 Leader in Document Imaging

Fujitsu document scanners are the #1 leading scanners in the market. That's because they are made from high-quality materials and designed for user efficiencies. Fujitsu fi Series scanners feature fast scanning speeds, smooth scan operator features, with minimal down time.

## Scanner Features

- **Scans mixed batches** of paper of different sizes and weight. No need to pre-sort documents
- **Intelligent Multi-Feed Function** allows easy manual bypass for sticky notes, taped receipts, and labels that can slow down batch scanning
- **Ultrasonic Double Feed Detection** identifies sheets stuck together so you don't miss an image
- **Intelligent Sonic Paper Protection** "listens" to paper flowing through reducing misfeeds due to staples or other occurrences
- **Skew Reduction** significantly improves feeding performance and ensures that your whole document gets accurately captured from edge to edge
- **Super-fast** USB 3.0 interface



## In-Box Software Features

PaperStream IP (PSIP) is a TWAIN/ISIS<sup>®</sup>-compliant driver and PaperStream Capture Pro

- **Advanced Image Cleanup** corrects the toughest documents, including colored and decorated backgrounds, to improve OCR and reduce rescans
- **Assisted Scanning** lets you choose the best image cleanup through visual selection
- **Blank Page Detection** removes blank pages automatically
- **Front and Back Merge** places two sides of a page into one convenient image
- **Ready-to-Go Profiles** or customize your own
- **Easy to Learn** user-friendly interface
- **Document Separation** features reduces paper prep time
- **Index and Sorting** to name files and route to your destination of choice
- **Convert** to searchable PDF, auto file and folder naming, document and batch separation, OCR and index meta data
- **Scanner Central Admin (SCA)** to remotely manage your entire fi Series fleet



## Digital Transformation for Education